

# E-INVOICING MADE EASY:

## For Young Entrepreneurs and Small Business Owners

### OVERVIEW

"Cloud Accounting Workshop: A Guide for Entrepreneurs, Startups, and SMEs" is a personalized and practical course designed to help business owners and managers streamline their accounting processes using cloud-based solutions. This workshop covers essential bookkeeping and accounting principles, statutory compliance, and how to leverage cloud accounting software to enhance business operations. Participants will learn how to select and implement the best software for their specific needs.

### Outcome

1. Understand basic bookkeeping and accounting principles.
2. Comply with statutory accounting requirements.
3. Utilize cloud accounting software to manage their finances efficiently.
4. Streamline business operations through effective use of cloud accounting tools.
5. Select the best cloud accounting software tailored to their business needs.

### Who should attend

1. Entrepreneurs
2. Startup founders
3. Small and Medium Enterprise (SME) owners
4. Financial managers in small businesses
5. Anyone interested in upgrading their accounting systems

### Outline

- Session 1: Introduction to Basic Bookkeeping and Accounting
- Session 2: Statutory Compliance
- Session 3: Introduction to Cloud Accounting Software
- Session 4: Streamlining Business Operations and Personalized Software Recommendations

### Methodology

1. Interactive Lectures: Engaging sessions to explain key concepts.
2. Hands-On Workshops: Practical exercises using cloud accounting tools.
3. Personalized Advice: Tailored software recommendations based on individual business needs.



**APPROVED PROVIDER**

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