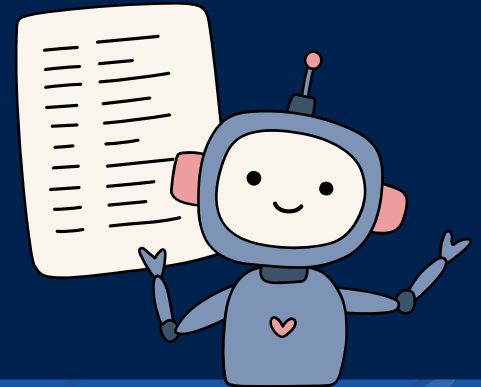


NEW

INTRODUCTION TO GENERATIVE AI AND CHATGPT



Learn how to use Generative AI and ChatGPT in this simple and hands-on 4-hour workshop. This course will teach you what ChatGPT is, how it works, and how to use it in your daily tasks. You'll explore tips and tricks, the do's and don'ts, and see how it can save time and spark creativity. With live examples and practice, you'll leave confident in using ChatGPT effectively.

What you will learn:

- ✓ Understand the basics of Generative AI and ChatGPT.
- ✓ Learn how to use ChatGPT effectively for various tasks.
- ✓ Know the dos and don'ts of AI usage.
- ✓ See the benefits and applications of ChatGPT in daily workflows.
- ✓ Gain confidence in using ChatGPT for productivity and creativity.
- ✓ designed for administrative professionals who want to enhance their productivity and efficiency.



Laptop or
Desktop is
required

(IN-HOUSE TRAINING AVAILABLE)



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